Module 1 – FAQs

Navigating the Programme	
Do I have access to a library or Open Athens account?	We do not provide students with an Open Athens account. The best place to gain access to information is to begin with the e-learning, then try out the bibliography and library pages on canvas.
How do I start my assignment?	You will have a draft that is due on the Monday after Reading Week (Week 4 of teaching). This should prepare you for your final assessment. You can find out how to complete this by going to the assisngments page on canvas. You can also find the final assessment here too.
Where do I find the time and dates for Summative assessment seminars?	You can find this information on the assignments page on canvas. Go to the 'Module 1 Assessment' page and the deadline will be at the top.
Where do I find the recordings of the live tutorials?	You can find all recordings of all live sessions in RESOURCES on canvas under your group page under 'tutorial recordings and resources'
Where do I find the Tutorial Tasks?	You can find all tutorial task pages in RESOURCES on canvas under your group page under 'tutorial recordings and resources'
how do I choose the date for assessment workshops?	You will see there are 4 dates you can choose from. Depending on when suits you. You are welcome to attend more than one, but that is your choice

Navigating the Assessment	
In Task 1, they ask me to describe my setting. What is meant by 'setting'?	"setting" refers to the environment or context in which the teaching session took place. Describe the physical location, such as the classroom or clinical setting. You could refer to your institution and the students
How many Learning Outcomes should I have in my Module 1 assessment session?	For the sake of the word count I can suggest that you have a one hour session with 3 LOs
For the topic of learning chosen in our summative assessment for Module 1 e.g. teaching BLS. will this have a direct knock on or to be carried forward for our Module 2 and Module 3 assessments?	No in some assignments we will give a topic and others you can choose. This topic won't affect the rest of the modules
Can you suggest relevant resources / citations for the later parts of the sample format in which we are asked to cite a reason behind why particular instructional and assessment methods have been chosen. Would this be a case of finding evidence explaining why these methods would work in certain situations and then applying this to our own Learning Outcomes?	Resources and citations for instructional method - if you have selected a simulation as instructional method, you could for example find literature that explains how and why it is beneficial for your student. Support your answer why you selected the specific instructional method.
For TASK 3 (providing feedback) in the Assessment, does a feedback model and explanation need to be described and explained for each LO?	You do not have to have a feedback model for each LO. Think about a situation where you have given your students feedback and explain how you did that. Did you use a model? Which one and why.

2b. Provide an evidence-based justification of how the concept of Constructive Alignment underpins your Educational Strategy illustrated above. Could you please explain to me what exactly we should mention here and where can we find the relevant bibliography for reading?	You will see in the resources folder on Canvas there is a Constructive Alignment PowerPoint that is really helpful. See slide 20. It gives you a structure you can use to justify how the concept of CA underpins your educational strategy. Here is a good source you can use Biggs, J. (2014) Constructive alignment in university teaching: HERDSA review of higher education, 1, 5–22
Do we need to have a LO that covers each of the 3 domains?	No, not necessarily. Using more than one domain would show your understanding of the domians, but the brief is not asking to cover each one.
We are asked to indicate what feedback model we used, but if our assessment method for a LO are MCQs/ short answer questions, I am struggling to understand which feedback model is most appropriate - as all 4 models seem most applicable to practical skills.	This question does not necessarily refer to the assessment method you used in the teaching session you are planning. But rather in general - think about a time you gave your students feedback and which feedback model you used
This summative assessment pertains to a module that you have either taught or are in the process of planning for future teaching. The session could be a formal or informal teaching session conducted in a classroom, clinical, simulation or online setting. So I can use teaching I have organised in the past as an example?	Yes, that is correct
The summative assessment draft says that there should be "at least 3 LOs". The summative assessment guidance document says 2-3 LO is acceptable for a 1 hour session. Is 2 LO acceptable for a 1 hour session (for official submission and assessment purpose)	A one hour session usually requires 2 - 3 LOs. For the summative we ask that you write 3 LOs

Medical Education Questions

I am unsure which domain my Learning Outcome falls under. For instance, if I use the ABCDE approach in managing an acutely unwell patient, does it come under cognitive or psychomotor- as it is a set format to assess and manage acutely unwell patients?	Cognitive refers to the knowledge you need in the steps of the ABCDE approach. Psychomotor refers to the physical application or managing of the patient. It depends on your LO and whether you need your student to do something physically or only have the knowledge of it.
What is the difference between a domain and a taxonomy?	A domain refers to a broad category or area of learning and development -various types of learning and skills that students are expected to acquire. Cognitive, affective and psychomotor domain. Taxonomies is a classification system within a domain - organizes and categorizes the specific types of learning and skills within that domain: Bloom's taxonomy (cognitive domain), Krathwohl's taxonomy (Affective domian), Harrow's taxonomy (Psychomotor domain)
Can you please advise where the learning material is for "Gathering feedback from your learners" ?	Gathering feedback will be a topic your tutor will cover in Week 5 during the workshop. Some methods for gathering feedback: end-of-session written survey, anonymous online survey accessed via QR code or link sent to students via email, Socraties, requesting verbal FB from single or a group of learners, standardized institutional survey for teaching or CPD workshop, peer-led focus group on teaching, utilization of a bidirectional feedback model https://learn.iheed.org/courses/658/pages/evaluation-models-kirkpatrick-and-stufflebeam?module_item_id=291347 Level 1 of the Kirkpartick model - only level 1 Also see the AMEE guide in the recommended readings on this page

Draft Feedback	
Do we get a grade for our draft?	No, you will not receive a grade as this remains a formative assessment; however, you will receive one of three comments which indicate FAIL, BORDERLINE, or GOOD.
Will there be support sessions to help me interpret the draft feedback?	Yes, we host additional support sessions which should help you understand your feedback. Check your announcements or calendar to see when they occur. They will happen during Week 5 of teaching.
For the summative assessment, are we able to use our summative draft and simply add our responses to sections 4 and 5?	Yes
When do we get feedback on the SA draft ? Is it advisable to work on the summative assessment after we get the feedback on the draft?	You receive draft feedback 7 days after your deadline. Then you can use it to complete your summative assessment.
Does it matter if we exceed the word count on the draft since it's not graded? Will we still receive feedback?	You will still receive feedback but please try to stick to the wordcount.
Are we required to attach a title page for the draft submission?	Yes, but include your NAME and not the student ID.
Total word count of the draft is 1200. And a separate word count of 200, 600 and 400 is suggested for each separate subdivisions. Is it a problem if I exceed the word count of the any of the subdivision and still my total word count is 1200 (+/- 10%).	That is not a problem. The wordcount for each subdivision is there for your guidance

With regards to the following feedback given: You have not sufficiently defined the terms that you introduce. You must define any word you use that could be interpreted in multiple ways and, therefore, requires specification. When you introduce a term/concept, you must demonstrate that you understand its meaning. To do so, you must:
A) Write a description of the term/concept's meaning in your own words
B) Take the term/concept from an academic source, either from the e-learning or another article or book
C) Include a citation

Do we need to cite our sentence(s) for point A (in your own words)? Or we only need to start citing from point B.

All assertions you make that are not clearly your own opinion or empiric observation MUST be supported with evidence from the literature and cited, please.
"define, describe, apply, and cite (d/d/a/c)": all concepts, models, frameworks, theories, and jargon used in this assignment MUST be defined, described, applied and cited (d/d/a/c). This is the foundation of analytical writing.

Referencing and Writing

How should the reference list be organized in relation to the citations, or should it be arranged alphabetically from A-Z?	References should be organised alphabetically.
How can we cite and reference our e-learning?	Any information taken from the e-learning should have some source attached to it, which you can use as your citation.
Are we expected to use citations for question 1 of the assessment as it is simply suggesting topic, setting and level of student?	Provide an evidence-based explanation of why this topic is relevant to your learners. Provide a description of your learners, including the level(s) of your learners according to the Dreyfus Model; define, describe, apply and cite (d/d/a/c) Dreyfus Model. Provide a description of the setting where the teaching session was conducted.
I'm looking to use a particular concept in my assignment, but I cannot find a citation in the literature. Where might I find academic papers?	Please have a look at the Bibliography or Library on Canvas. You can search specific topics and articles will pop up. Make sure to select the relevant articles
When using abbreviations such as GMC - do I need to use the full form such as General medical council? Or exam names such as PLAB (Professional and Linguistics Assessments Board)?	Yes, that is correct. Once you have written it out the first time, you can use the abbreviations therafter
How many references should I have in my assignment?	Around 15-20
Where do I find the rubric?	You can view the rubric in the assignment brief/Canvas page

Submitting the Assessment	
Where do we find our 'Student ID' number - i.e the thing we need to use to submit?	You will receive an email with your student number during the reading week.
How do I remove a submission from the assignment portal if I submit the wrong document?	You can submit again and the later submission will over-ride the previous version.
How do I check similarity report prior to submission?	Go to FILES on Canvas– How to guides for STUDENTS. You will find a PDF guide there on how to do it called "Submit and resubmit an assignment with Turnitin"
Is it possible to have a 0% similarity score or am I missing something?	Yes, this is possible and relatively common.